## Membership Consultants

# Membership Reporting and Strategic Planning 

Key Metrics to Analyze and Benchmark Your Membership Program


## Introductions



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## What's Next

- This presentation will be recorded and made available for on-demand viewing
- Look for a link emailed in the next few days
- Find it on our website
- Ask questions during this webinar via the webinar platform's chat box
- Q\&A at the end of the webinar
- We will be doing a couple of polls during this webinar and here is the first one!......


## What We'll Cover Today

- Membership Reporting
- Membership Goals
- Membership Planning
- Membership Report Card



# Membership Planning 

You can do it yourself OR
You can have someone else do it
Given the choice, drive your own bus!


## Membership Reporting \& Planning

Before you start your planning....

- Know where you are
- Know your history
- Know where you want to go



## Membership Reporting

- Should be ongoing
- Should be monthly
- Give yourself and others some historical perspective
- Should quantify your progress towards your goal
- This time of year is key - end of calendar year, end of fiscal year
- Preserve your history for future people who take your seat!


## What to Report?

- Membership totals
- Number of new members by month
- Number of renewing members by month
- Membership revenue by month
- Sources of new members by month
- Renewal rates by month and historical
- Progress of current campaigns
- Online stats and measurements
- Progress towards your annual goal


## Sample Report Membership Totals by Category (Poll)

Membership Report

| Members Processed - Last Month versus This Month |  |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: |
| Membership <br> Level | Last <br> Month | This <br> Month | Variance | Percent <br> Change | Percent of Total <br> Membership |
| Senior | 185 | $\mathbf{2 3 5}$ | 50 | $27.03 \%$ | $39.30 \%$ |
| Individual | $\mathbf{2 1 0}$ | $\mathbf{2 6 3}$ | 53 | $25.24 \%$ | $43.98 \%$ |
| Dual | - | $\mathbf{3 3}$ | 33 | \#DIV/0! | $5.52 \%$ |
| Family | 34 | $\mathbf{3 6}$ | $\mathbf{2}$ | $5.88 \%$ | $6.02 \%$ |
| Contributing | 10 | $\mathbf{1 0}$ | - | $0.00 \%$ | $1.67 \%$ |
| Sponsoring | $\mathbf{2}$ | $\mathbf{2}$ | - | $0.00 \%$ | $0.33 \%$ |
| Director's Society | 17 | $\mathbf{1 9}$ | $\mathbf{2}$ | $11.76 \%$ | $3.18 \%$ |
| Total | 458 | 598 | 140 | $30.57 \%$ | $100.00 \%$ |

Membership Report
Membership Totals - Last Year versus This Year

| Membership <br> Level | Last <br> Year | This <br> Year | Variance | Percent <br> Change | Percent of Total <br> Membership |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Senior | 2,215 | $\mathbf{2 , 8 2 2}$ | 607 | $27.40 \%$ | $39.32 \%$ |
| Individual | 2,522 | $\mathbf{3 , 1 5 4}$ | 632 | $25.06 \%$ | $43.95 \%$ |
| Dual | - | $\mathbf{3 9 9}$ | 399 | $\#$ DIV/0! | $5.56 \%$ |
| Family | 413 | $\mathbf{4 3 4}$ | 21 | $5.08 \%$ | $6.05 \%$ |
| Contributing | 116 | $\mathbf{1 2 4}$ | 8 | $6.90 \%$ | $1.73 \%$ |
| Sponsoring | 28 | $\mathbf{2 6}$ | $(2)$ | $-7.14 \%$ | $0.36 \%$ |
| Director's Society | 204 | $\mathbf{2 1 8}$ | 14 | $6.86 \%$ | $3.04 \%$ |
| Total | 5,498 | 7,177 | 1,679 | $30.54 \%$ | $100.00 \%$ |

## Sample Report New and Renewing Members

| New Memberships |  |  |  |
| :--- | :---: | :---: | :---: |
| Membership Level | Number | Revenue | Percent of Total |
| Senior | 3 | $\$ 165.00$ | $8.57 \%$ |
| Regular | 29 | $\$ 540.00$ | $82.86 \%$ |
| Family Plus | 3 | $\$ 0.00$ | $8.57 \%$ |
| Contributing | 0 | $\$ 0.00$ | $0.00 \%$ |
| Sustaining | 0 | $\$ 0.00$ | $0.00 \%$ |
| Sponsoring | 0 | $\$ 0.00$ | $0.00 \%$ |
| Total | 35 | $\$ 705.00$ | $100 \%$ |


| Renewed at the Same Level |  |  |  |
| :--- | :---: | :---: | :---: |
| Membership Level | Number | Revenue | Percent of Total |
| Senior | 241 | $\$ 13,239.50$ | $47.07 \%$ |
| Regular | 159 | $\$ 9,206.00$ | $31.05 \%$ |
| Family Plus | 61 | $\$ 5,130.00$ | $11.91 \%$ |
| Contributing | 34 | $\$ 4,685.00$ | $6.64 \%$ |
| Sustaining | 15 | $\$ 3,475.00$ | $2.93 \%$ |
| Sponsoring | 2 | $\$ 1,000.00$ | $0.39 \%$ |
| Total | 512 | $\$ 36,735.50$ | $100 \%$ |


| Upgraded Memberships |  |  |  |
| :--- | :---: | :---: | :---: |
| Membership Level | Number | Revenue | Percent of Total |
| Senior | 0 | $\$ 0.00$ | $0.00 \%$ |
| Regular | 7 | $\$ 300.00$ | $11.29 \%$ |
| Family Plus | 39 | $\$ 3,265.00$ | $62.90 \%$ |
| Contributing | 10 | $\$ 1,500.00$ | $16.13 \%$ |
| Sustaining | 4 | $\$ 835.00$ | $6.45 \%$ |
| Sponsoring | 2 | $\$ 750.00$ | $3.23 \%$ |
| Total | 62 | $\$ 6,650.00$ | $100 \%$ |


| Downgraded Memberships |  |  |  |
| :--- | :---: | :---: | :---: |
| Membership Level | Number | Revenue | Percent of Total |
| Senior | 41 | $\$ 2,239.00$ | $64.06 \%$ |
| Regular | 15 | $\$ 910.00$ | $23.44 \%$ |
| Family Plus | 5 | $\$ 465.00$ | $7.81 \%$ |
| Contributing | 3 | $\$ 400.00$ | $4.69 \%$ |
| Sustaining | 0 | $\$ 0.00$ | $0.00 \%$ |
| Sponsoring | 0 | $\$ 0.00$ | $0.00 \%$ |
| Total | 64 | $\$ 4,014.00$ | $100 \%$ |

New Members by Source

| Source | Number | Percent of Total |
| :--- | :---: | :---: |
| Mail | 10 | $28.57 \%$ |
| Gift | 5 | $14.29 \%$ |
| Front Gate | 15 | $42.86 \%$ |
| Telemarketing | 0 | $0.00 \%$ |
| Online | 3 | $8.57 \%$ |
| Email | 2 | $5.71 \%$ |
| Total | 35 | $100 \%$ |


| Total Renewing Memberships |  |  |  |
| :--- | :---: | :---: | :---: |
|  | Number | Revenue | Percent of Total |
| Renewed at same level | 512 | $\$ 36,735.50$ | $80.25 \%$ |
| Number of upgrades | 62 | $\$ 6,650.00$ | $9.72 \%$ |
| Number of downgrades | 64 | $\$ 4,014.00$ | $10.03 \%$ |
| Total Renewals | 638 | $\$ 47,399.50$ | $100 \%$ |


| Total Membership Activity |  |  |  |
| :--- | :---: | :---: | :---: |
|  | Number | Revenue | Percent of Total |
| Number of Renewals | 638 | $\$ 47,399.50$ | $94.80 \%$ |
| Number of New Members | 35 | $\$ 705.00$ | $5.20 \%$ |
| Total | 673 | $\$ 48,104.50$ | $100 \%$ |

## Sample Report Membership Revenues (Poll)

Membership Revenues

| Month | FY17 <br> (goal) | Cumulative FY17 <br> (goal) | FY17 <br> (actual) | Cumulative FY17 <br> (actual) | FY16 <br> (actual) | Cumulative FY16 <br> (actual) |
| :--- | :---: | ---: | ---: | ---: | ---: | ---: |
| July | $\$ 21,473$ | $\$ 21,473$ | $\$ 26,210$ | $\$ 26,210$ | $\$ 23,920$ | $\$ 23,920$ |
| August | $\$ 24,291$ | $\$ 45,764$ | $\$ 25,405$ | $\$ 51,615$ | $\$ 21,155$ | $\$ 45,075$ |
| September | $\$ 39,510$ | $\$ 85,274$ | $\$ 16,570$ | $\$ 68,185$ | $\$ 25,990$ | $\$ 71,065$ |
| October | $\$ 39,866$ | $\$ 125,140$ | $\$ 31,642$ | $\$ 99,827$ | $\$ 17,215$ | $\$ 88,280$ |
| November | $\$ 30,938$ | $\$ 156,078$ | $\$ 70,405$ | $\$ 170,232$ | $\$ 27,037$ | $\$ 115,317$ |
| December | $\$ 19,047$ | $\$ 175,125$ | $\$ 58,855$ | $\$ 229,087$ | $\$ 27,681$ | $\$ 142,998$ |
| January | $\$ 34,120$ | $\$ 209,245$ |  | $\$ 229,087$ | $\$ 19,225$ | $\$ 162,223$ |
| February | $\$ 48,556$ | $\$ 257,801$ |  | $\$ 229,087$ | $\$ 23,813$ | $\$ 186,036$ |
| March | $\$ 68,355$ | $\$ 326,156$ |  | $\$ 229,087$ | $\$ 29,575$ | $\$ 215,611$ |
| April | $\$ 72,365$ | $\$ 398,521$ |  | $\$ 229,087$ | $\$ 22,725$ | $\$ 238,336$ |
| May | $\$ 55,866$ | $\$ 454,387$ |  | $\$ 229,087$ | $\$ 26,770$ | $\$ 265,106$ |
| June | $\$ 49,554$ | $\$ 503,941$ |  | $\$ 229,087$ | $\$ 24,570$ | $\$ 289,676$ |
| Total $=$ | $\$ 503,941$ |  | $\$ 229,087$ |  | $\$ 289,676$ |  |

## Sample Report Projections to date

New Membership Projections - FY2017

| Source | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | TOTALS |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Direct Mail |  |  | 300 | 200 | 100 |  |  | 300 | 200 | 100 |  |  | 1,200 |
| On-site Sales | 100 | 100 | 100 | 100 | 100 | 150 | 150 | 100 | 250 | 250 | 250 | 250 | 1,900 |
| Events |  |  |  |  |  |  |  |  |  |  |  |  | 0 |
| Lapsed Mailings |  | 100 | 100 |  |  |  | 100 | 100 |  |  |  |  | 400 |
| Email Campaign | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 600 |
| Social Media | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 50 | 50 | 350 |
| Gift Memberships |  |  |  |  | 75 | 100 |  |  | 10 | 10 | 25 | 25 | 245 |
| Online | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 50 | 50 | 50 | 50 | 50 | 425 |
| Phone | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 10 | 10 | 10 | 10 | 80 |
| Miscellaneous |  |  |  |  |  |  |  |  |  |  |  |  | 0 |
| Total New | 205 | 305 | 605 | 405 | 380 | 355 | 355 | 630 | 595 | 495 | 435 | 435 | 5,200 |

FY2017 Projected Membership Renewals by Month


FY2017 Projected Revenues Total Members

|  |  |  | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | TOTALS |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Total Members | \% | Dues | 442 | 542 | 807 | 611 | 626 | 667 | 684 | 1,091 | 1,078 | 902 | 782 | 778 | 9,009 |
| Individual | 60.72\% | \$69 | \$18,502 | \$22,719 | \$33,803 | \$25,587 | \$26,234 | \$27,938 | \$28,670 | \$45,707 | \$45,152 | \$37,782 | \$32,753 | \$32,616 | \$377,464 |
| Family | 20.00\% | \$79 | \$6,977 | \$8,568 | \$12,748 | \$9,649 | \$9,893 | \$10,536 | \$10,812 | \$17,237 | \$17,028 | \$14,248 | \$12,352 | \$12,300 | \$142,348 |
| Contributor | 14.18\% | \$160 | \$10,019 | \$12,303 | \$18,305 | \$13,856 | \$14,206 | \$15,129 | \$15,525 | \$24,752 | \$24,451 | \$20,460 | \$17,737 | \$17,662 | \$204,405 |
| Sustainer | 3.00\% | \$350 | \$4,637 | \$5,694 | \$8,472 | \$6,413 | \$6,575 | \$7,002 | \$7,185 | \$11,455 | \$11,316 | \$9,469 | \$8,209 | \$8,174 | \$94,598 |
| Associate | 2.00\% | \$550 | \$4,858 | \$5,965 | \$8,875 | \$6,718 | \$6,888 | \$7,335 | \$7,527 | \$12,000 | \$11,855 | \$9,920 | \$8,599 | \$8,563 | \$99,103 |
| President's Circle | 0.10\% | \$1,000 | \$442 | \$542 | \$807 | \$611 | \$626 | \$667 | \$684 | \$1,091 | \$1,078 | \$902 | \$782 | \$778 | \$9,009 |
| Total Revenue | 100.00\% |  | \$45,434 | \$55,789 | \$83,010 | \$62,834 | \$64,422 | \$68,607 | \$70,404 | \$112,243 | \$110,879 | \$92,780 | \$80,431 | \$80,094 | \$926,928 |

New Membership Projections - FY2017

| Source | $\underline{\text { Jul }}$ | $\underline{\text { Aug }}$ | $\underline{\text { Sept }}$ | $\underline{\underline{\text { Oct }}}$ | $\underline{\text { Nov }}$ | $\underline{\text { Dec }}$ | $\underline{\text { Jan }}$ | $\underline{\text { Feb }}$ | $\underline{\text { Mar }}$ | $\underline{\text { April }}$ | $\underline{\text { May }}$ | $\underline{\text { June }}$ | $\underline{\text { TOTALS }}$ |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Direct Mail |  |  | 300 | 200 | 100 |  |  | 300 | 200 | 100 |  |  | 1,200 |
| On-site Sales | 100 | 100 | 100 | 100 | 100 | 150 | 150 | 100 | 250 | 250 | 250 | 250 | 1,900 |
| Events |  |  |  |  |  |  |  |  |  |  |  |  | 0 |
| Lapsed Mailings |  | 100 | 100 |  |  |  | 100 | 100 |  |  |  |  | 400 |
| Email Campaign | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 600 |
| Social Media | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 50 | 50 | 350 |
| Gift Memberships |  |  |  |  | 75 | 100 |  |  | 10 | 10 | 25 | 25 | 245 |
| Online | 25 | 25 | 25 | $\mathbf{2 5}$ | 25 | 25 | 25 | 50 | 50 | 50 | 50 | 50 | 425 |
| Phone | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 10 | 10 | 10 | 10 | 80 |
| Miscellaneous |  |  |  |  |  |  |  |  |  |  |  |  | 0 |
| Total New | $\mathbf{2 0 5}$ | $\mathbf{3 0 5}$ | $\mathbf{6 0 5}$ | $\mathbf{4 0 5}$ | $\mathbf{3 8 0}$ | $\mathbf{3 5 5}$ | $\mathbf{3 5 5}$ | $\mathbf{6 3 0}$ | $\mathbf{5 9 5}$ | $\mathbf{4 9 5}$ | $\mathbf{4 3 5}$ | $\mathbf{4 3 5}$ | $\mathbf{5 , 2 0 0}$ |

FY2017 Projected Membership Renewals by Month

| Memberships by Month | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | TOTALS |  |
| :--- | ---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Due to Renew | \% renew | $\mathbf{3 6 4}$ | $\mathbf{3 6 5}$ | 311 | $\mathbf{3 1 7}$ | $\mathbf{3 7 9}$ | $\mathbf{4 8 0}$ | 507 | $\mathbf{7 0 9}$ | $\mathbf{7 4 3}$ | 626 | 533 | 528 | 5,861 |
| 1st Notice | $\mathbf{2 0 . 0 \%}$ | 73 | 73 | 62 | 63 | 76 | 96 | 101 | 142 | 149 | 125 | 107 | 106 | 1,172 |
| 2nd Notice | $\mathbf{2 5 . 0 \%}$ | 91 | 91 | 78 | 79 | 95 | 120 | 127 | 177 | 186 | 156 | 133 | 132 | 1,465 |
| 3rd Notice | $\mathbf{1 2 . 0 \%}$ | 44 | 44 | 37 | 38 | 45 | 58 | 61 | 85 | 89 | 75 | 64 | 63 | $\mathbf{7 0 3}$ |
| 4th Notice | $\mathbf{8 . 0 \%}$ | 29 | 29 | $\mathbf{2 5}$ | $\mathbf{2 5}$ | 30 | 38 | 41 | 57 | 59 | 50 | 43 | 42 | 469 |
| Total Renewing | $\mathbf{6 5 . 0 \%}$ | $\mathbf{2 3 7}$ | $\mathbf{2 3 7}$ | $\mathbf{2 0 2}$ | $\mathbf{2 0 6}$ | $\mathbf{2 4 6}$ | $\mathbf{3 1 2}$ | $\mathbf{3 2 9}$ | $\mathbf{4 6 1}$ | $\mathbf{4 8 3}$ | $\mathbf{4 0 7}$ | $\mathbf{3 4 7}$ | $\mathbf{3 4 3}$ | $\mathbf{3 , 8 0 9}$ |

FY2017 Projected Revenues Total Members

|  |  |  | Jul | Aug | Sept | Oct | Nov |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Total Members | $\%$ | Dues | 442 | 542 | 807 | 611 | 626 |
| Individual | $60.72 \%$ | $\$ 69$ | $\$ 18,502$ | $\$ 22,719$ | $\$ 33,803$ | $\$ 25,587$ | $\$ 26,234$ |
| Family | $20.00 \%$ | $\$ 79$ | $\$ 6,977$ | $\$ 8,568$ | $\$ 12,748$ | $\$ 9,649$ | $\$ 9,893$ |
| Contributor | $14.18 \%$ | $\$ 160$ | $\$ 10,019$ | $\$ 12,303$ | $\$ 18,305$ | $\$ 13,856$ | $\$ 14,206$ |
| Sustainer | $3.00 \%$ | $\$ 350$ | $\$ 4,637$ | $\$ 5,694$ | $\$ 8,472$ | $\$ 6,413$ | $\$ 6,575$ |
| Associate | $2.00 \%$ | $\$ 550$ | $\$ 4,858$ | $\$ 5,965$ | $\$ 8,875$ | $\$ 6,718$ | $\$ 6,888$ |
| President's Circle | $0.10 \%$ | $\$ 1,000$ | $\$ 442$ | $\$ 542$ | $\$ 807$ | $\$ 611$ | $\$ 626$ |
| Total Revenue | $\mathbf{1 0 0 . 0 0 \%}$ |  | $\mathbf{\$ 4 5 , 4 3 4}$ | $\mathbf{\$ 5 5 , 7 8 9}$ | $\mathbf{\$ 8 3 , 0 1 0}$ | $\mathbf{\$ 6 2 , 8 3 4}$ | $\mathbf{\$ 6 4 , 4 2 2}$ |


| Dec | Jan | Feb | Mar | April | May | June | TOTALS |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 667 | 684 | 1,091 | 1,078 | 902 | 782 | 778 | 9,009 |
| \$27,938 | \$28,670 | \$45,707 | \$45,152 | \$37,782 | \$32,753 | \$32,616 | \$377,464 |
| \$10,536 | \$10,812 | \$17,237 | \$17,028 | \$14,248 | \$12,352 | \$12,300 | \$142,348 |
| \$15,129 | \$15,525 | \$24,752 | \$24,451 | \$20,460 | \$17,737 | \$17,662 | \$204,405 |
| \$7,002 | \$7,185 | \$11,455 | \$11,316 | \$9,469 | \$8,209 | \$8,174 | \$94,598 |
| \$7,335 | \$7,527 | \$12,000 | \$11,855 | \$9,920 | \$8,599 | \$8,563 | \$99,103 |
| \$667 | \$684 | \$1,091 | \$1,078 | \$902 | \$782 | \$778 | \$9,009 |
| \$68,607 | \$70,404 | \$112,243 | \$110,879 | \$92,780 | \$80,431 | \$80,094 | \$926,928 |

# Sample Report Renewal Rate Report 

| Membership Renewal Rate Report 2016 |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Membership Expiration Dates | Number of First Renewals | First Renewal Rate | Number of Second Renewals | Second Renewal Rate | Number of Third Renewals | Third Renewal Rate | Number of Fourth Renewals | Fourth <br> Renewal Rate "Lift" | Current <br> Number of Nonrenewals | Current Renewal Rate | Still Due to Renew | Matured Renewal Rate |
| January 2016 | 745 | 0.00\% | 745 | 14.63\% | 636 | 21.61\% | 584 | 21.61\% | 427 | 42.68\% |  |  |
| February | 709 | 4.80\% | 675 | 4.80\% | 631 | 22.71\% | 548 | 22.71\% | 409 | 42.31\% |  |  |
| March | 901 | 7.33\% | 835 | 15.65\% | 760 | 29.41\% | 636 | 29.41\% | 525 | 41.73\% |  |  |
| April | 1,063 | 8.65\% | 971 | 25.40\% | 793 | 33.87\% | 703 | 33.87\% | 583 | 45.16\% |  |  |
| May | 1,275 | 12.86\% | 1,111 | 28.71\% | 909 | 35.45\% | 823 | 35.45\% | 695 | 45.49\% |  |  |
| June | 1,024 | 7.91\% | 943 | 17.87\% | 841 | 29.69\% | 720 | 29.69\% | 612 | 40.23\% |  |  |
| July | 1,158 | 10.19\% | 1,040 | 19.95\% | 927 | 48.53\% | 596 | 48.53\% | 739 | 36.18\% |  |  |
| August | 1,072 | 11.19\% | 952 | 15.95\% | 901 | 31.06\% | 739 | 31.06\% | 659 | 38.53\% |  |  |
| September | 664 | 6.48\% | 621 | 17.47\% | 548 | 32.98\% | 454 | 31.63\% | 445 | 22.00\% |  |  |
| October | 532 | 7.14\% | 494 | 24.44\% | 402 | 30.64\% | 363 | 31.77\% | 369 | 30.64\% |  |  |
| November | 626 | 11.66\% | 553 | 22.36\% | 486 | 35.94\% | 401 | 35.94\% | 401 | 35.94\% |  |  |
| December | 646 | 17.65\% | 532 | 13.93\% | 556 | 34.21\% | 435 | 32.66\% | 425 | 34.21\% |  |  |
| Total | 10,415 | 9.05\% | 9,472 | 19.44\% | 8,390 | 100.00\% | 7,002 | 32.77\% | 6,289 | 39.62\% |  |  |

## Sample Report Direct Mail Campaign Report

Direct Mail Campaign Report

| List Type | List | Mailed | Responses | Revenue | Response Rate | Average Gift |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| In-house lists | Misc. Mail | NA | 10 | \$625.00 | NA | \$62.50 |
|  | Website | NA | 311 | \$24,785.00 | NA | \$79.69 |
|  | Lapsed 2008 | 3,805 | 106 | \$7,595.00 | 2.79\% | \$71.65 |
|  | Lapsed 2007 | 3,494 | 63 | \$4,155.00 | 1.80\% | \$65.95 |
|  | Lapsed 2006 | 4,764 | 57 | \$4,190.00 | 1.20\% | \$73.51 |
|  | Lapsed 2005 | 2,627 | 27 | \$1,960.00 | 1.03\% | \$72.59 |
|  | Concert 2008 | 771 | 26 | \$1,970.00 | 3.37\% | \$75.77 |
|  | Concert 2007 | 1,606 | 18 | \$1,455.00 | 1.12\% | \$80.83 |
|  | Education List | 176 | 3 | \$135.00 | 1.70\% | \$45.00 |
| Rental lists | Historic Landmarks | 232 | 4 | \$540.00 | 1.72\% | \$135.00 |
|  | Horticulture Magazine | 1,497 | 15 | \$825.00 | 1.00\% | \$55.00 |
|  | Smith \& Hawken | 2,626 | 14 | \$925.00 | 0.53\% | \$66.07 |
|  | Garden Design | 2,478 | 13 | \$990.00 | 0.52\% | \$76.15 |
|  | Dwell | 4,469 | 13 | \$800.00 | 0.29\% | \$61.54 |
|  | New Yorker | 6,110 | 17 | \$1,330.00 | 0.28\% | \$78.24 |
|  | Cookie | 5,117 | 2 | \$240.00 | 0.04\% | \$120.00 |
| Trade Lists | Natl Trust for Hist Pre | 584 | 3 | \$145.00 | 0.51\% | \$48.33 |
|  | Natl Audubon | 3,374 | 16 | \$875.00 | 0.47\% | \$54.69 |
|  | Art Museum | 6,478 | 64 | \$3,770.00 | 0.99\% | \$58.91 |
|  | Public Lib | 865 | 8 | \$470.00 | 0.92\% | \$58.75 |
|  | Nature and Science Museum | 4,500 | 27 | \$2,230.00 | 0.60\% | \$82.59 |
|  | Museum of Cont. Art | 1,079 | 6 | \$450.00 | 0.56\% | \$75.00 |
|  | Public Radio | 7,541 | 34 | \$2,150.00 | 0.45\% | \$63.24 |
|  | Zoo | 8,104 | 33 | \$2,245.00 | 0.41\% | \$68.03 |
|  | KRMA | 3,271 | 13 | \$815.00 | 0.40\% | \$62.69 |
|  | Art Center | 2,302 | 9 | \$680.00 | 0.39\% | \$75.56 |
|  | Shakespeare Festival | 3,952 | 13 | \$745.00 | 0.33\% | \$57.31 |
|  | Historical Soc | 1,256 | 4 | \$235.00 | 0.32\% | \$58.75 |
|  | DCPA | 4,307 | 9 | \$510.00 | 0.21\% | \$56.67 |
|  | Children's Museum | 2,427 | 1 | \$45.00 | 0.04\% | \$45.00 |
|  | Museo de las Americas | 188 | - | \$0.00 | 0.00\% | \$0.00 |
|  | TOTAL | 90,000 | 939 | \$67,885.00 | 1.04\% | \$72.29 |

## Sample Report Goal Progress

Projected Total Revenue

|  |  | Old | New | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | TOTALS |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Total Members | \% | dues | dues | 308 | 348 | 367 | 372 | 644 | 530 | 544 | 696 | 978 | 858 | 1,641 | 811 | 8,097 |
| Subscriber | 5.25\% | \$30 | \$40 | \$485 | \$549 | \$577 | \$586 | \$1,014 | \$835 | \$1,143 | \$1,462 | \$2,054 | \$1,802 | \$3,447 | \$1,702 | \$15,656 |
| Individual | 41.25\% | \$50 | \$65 | \$6,352 | \$7,185 | \$7,562 | \$7,668 | \$13,276 | \$10,935 | \$14,596 | \$18,672 | \$26,229 | \$23,001 | \$44,005 | \$21,737 | \$201,218 |
| Senior Indiv |  |  |  | -\$2,406 | -\$2,969 | -\$3,125 | -\$3,168 | -\$5,486 | -\$2,485 | -\$3,302 | -\$4,224 | -\$5,934 | -\$5,204 | -\$9,956 | -\$4,918 | -\$53,178 |
| Family | 47.00\% | \$65 | \$80 | \$9,408 | \$10,643 | \$11,201 | \$11,357 | \$19,665 | \$16,197 | \$20,468 | \$26,184 | \$36,781 | \$32,255 | \$61,710 | \$30,483 | \$286,353 |
| Senior Family |  |  |  | -\$3,360 | -\$3,801 | -\$4,000 | -\$4,056 | -\$4,916 | -\$6,230 | -\$6,092 | -\$7,793 | -\$10,947 | -\$9,600 | -\$18,366 | -\$9,072 | -\$88,233 |
| Explorer | 5.00\% | \$125 | \$150 | \$1,925 | \$2,177 | \$2,292 | \$2,324 | \$4,023 | \$3,314 | \$4,083 | \$5,223 | \$7,337 | \$6,434 | \$12,309 | \$6,080 | \$57,520 |
| Centennial | 1.00\% | \$250 | \$300 | \$770 | \$871 | \$917 | \$929 | \$1,609 | \$1,325 | \$1,633 | \$2,089 | \$2,935 | \$2,574 | \$4,924 | \$2,432 | \$23,008 |
| Historian | 0.50\% | \$500 | \$500 | \$770 | \$871 | \$917 | \$929 | \$1,609 | \$1,325 | \$1,361 | \$1,741 | \$2,145 | \$2,145 | \$4,103 | \$2,027 | \$19,943 |
| Total Revenue | 100.\% |  |  | \$13,943 | \$15,526 | \$16,340 | \$16,568 | \$30,795 | \$25,216 | \$33,889 | \$43,355 | \$60,599 | \$53,407 | \$102,176 | \$50,471 | \$539,345 |
| MUSEUM ADJUSTED REVENUES |  |  |  | \$21,473 | \$24,291 | \$39,510 | \$39,866 | \$30,938 | \$19,047 | \$34,120 | \$48,556 | \$68,355 | \$72,365 | \$55,866 | \$49,554 | \$503,941 |
| Actual |  |  |  | \$26,210 | \$25,405 | \$16,570 | \$31,642 | \$70,405 | \$58,855 | \$54,035 | \$56,630 | \$77,050 | \$72,085 | \$49,770 | \$51,360 | \$590,017 |
| Variance |  |  |  | \$4,737 | \$1,114 | -\$22,940 | -\$8,224 | \$39,467 | \$39,808 | \$19,915 | \$8,074 | \$8,695 | -\$280 | -\$6,096 | \$1,806 | \$86,076 |
| YTD Variance |  |  |  | \$4,737 | \$5,851 | -\$17,089 | -\$25,313 | \$14,154 | \$53,962 | \$73,877 | \$81,951 | \$90,646 | \$90,366 | \$84,270 | \$86,076 |  |

## Digital Marketing Metrics

## What to Report?

- Ecommerce and Engagement
- Conversions
- Email benchmarking
- Google Analytics
- Social Media
- Testing and Conversion Optimization


## Ecommerce and Engagement

- Average Online Sale
- Abandon Cart Rate (69.23\% average online cart abandonment rate)
- $360^{\circ}$ Member View
- Lifetime Member Value
- Time on website
- Social media participation
- Frequency and recency of visits
- Exhibit interactions
- Preferences and interests


## Conversion Reporting

- Conversions
- Clicks
- Viewthrough conversions
- Add to cart/Join button
- Purchase completion
- Events (Facebook ads)
- Pixels
- Promo Codes
- Matchback Reporting
- Attribution Modeling



## Email Benchmarks

- Email Metrics
- Open rate $20 \%$ to $30 \%$
- Click-through rate $1.5 \%$ to $7 \%$
- Bounce rate 1\% to 10\%
- Unsubscribe rate 0.2\% to 0.5\%
- Churn 20\% to 30\%
- Percentage of email addresses for members


## Email Benchmarks

|  | Silverpop | Blackbaud | Blackbaud | Constant Contact | Constant Contact | Constant Contact | Constant Contact | Mail Chimp | Mail Chimp | M+R <br> Benchmarks | $M+R$ <br> Benchmarks |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| TYPE | Nonprofits | Association \& Membership | Visitation | Art Galleries/ Museums | Nonprofit Arts Organization | Nonprofit Association | Nonprofit Membership Organization | Arts and Artists | Nonprofit | Nonprofit (All) | Cultural | AVERAGE |
| Gross Open Rate | 35.60\% | 19.99\% | 20.94\% | 32.06\% | 31.97\% | 29.96\% | 11.66\% | 28.05\% | 25.76\% | 14.00\% | 20\% | 24.54\% |
| Unique Open Rate | 23.10\% | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 23.10\% |
| Click-Through Rate | 2.30\% | 1.77\% | 1.13\% | 7.06\% | 6.91\% | 8.47\% | 7.05\% | 3.00\% | 2.97\% | 1.60\% | N/A | 4.23\% |
| Click-To-Open Rate | 10.80\% | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 10.80\% |
| Bounce Rate | N/A | N/A | N/A | 9.83\% | 8.08\% | 11.89\% | 3.22\% | N/A | N/A | 10.00\% | N/A | 8.60\% |
| Hard Bounce Rate | 0.064\% | N/A | N/A | N/A | N/A | N/A | N/A | 0.58\% | 0.49\% | N/A | N/A | 0.38\% |
| Soft Bounce Rate | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 0.80\% | 0.58\% | N/A | N/A | 0.69\% |
| Unsubscribe Rate | 0.060\% | N/A | N/A | 0.56\% | 0.49\% | 0.30\% | 0.40\% | 0.27\% | 0.19\% | 0.19\% | 0.19\% | 0.29\% |

## What Is Google Analytics?

- Traffic: Slice and dice traffic, including real time use
- Audience: The who, where, and how
- Acquisition: Sources, landing pages, and keywords
- Behavior: See what people actually do on your site
- Conversion: Goals, actions, and attribution



## Access

- Who has access within your organization?
- Do you have access to member page data?
- Can you pull reports?
- Involved in strategy and goal setting?
- Who is your contact for Google Analytics?



## Audience



## Google Analytics

- Membership Landing Pages
- Referral sources
- Bounce rate
- In-Page Analytics
- Google Conversion Goals
- UTM Parameters


## Google Analytics



## Google Analytics

## ARIZONA-SONORA <br> DESERT MUSEUM



## Desert Museum Membership - Join Today!

Become a member of the Arizona-Sonora Desert Museum today and help support the daily operations and innovative conservation work of this nationally recognized zoo, botanical garden, art gallery, and aquarium!

Purchase your membership online today to begin enjoying your benefits immediately.
All members enjoy free, unlimited admission 365 days a year, including Cool Summer Nights (May through August).

Choose your membership level of support:

Sonorensis

## Google Analytics

- Purchase
- Downloads
- Watching a video
- Email sign up
- Contact form completion
- Social account links
- Buttons
- Commenting
- Sharing
- Add to cart
- Product page interactions
- Abandonment
Assets Goals Users Filters Profile Settings

Goals ,

## Goals (set 2): Goal 6

General Information

Goal Name

Interactions

© Active OInactive

Goal Type OURL. Destination

OTime On Site

OPage/Visit

© Event

Goal Details
Please set at least one condition
Event Category $\mathbf{V}$ Match Type $\quad$ Regular Expression Match : omailsocielpago-actionsi
AND
2 EventAction Match Type Regular Expression Match : kick-pdiclick-mp3|popup
AND
Event Label Match Type
Head Match

## Google Analytics

$\$ 107.00$

| Goal Conversion Rate |
| :--- |

## Total Abandonment Rate

1.53\%

Destination includes animals/webcams (Goal Completions)
107

Join $/$ Geten (Goal 4 Completions)
215
nen MEMBERSHIP_JOIN_GREEN Completions) 0

MEMBERSHIP_JOIN_BASIC Goal 7 Completions) 0
MEMBERSHIP_JOIN_PREMIER+PMEMMERSHIP_RENEW_PREMIER (Goal 9 Completions) (Goal 11 Complen
0

| Goals |
| :--- |
| Goal Completion Location |


| Goal Completion Location |
| :--- |
| 1. /membership/premier/join/confirm |
| 2. $/$ animals/webcams// |
| 3. /membership/premier-plus/join/confirrm |
| 4. $/$ animals/webcams/p |
| 5. /animals/webcams/default.cfm |
| 6. /membership/patron-circle/join/confirm |
| 7. /membership/basic/join/confirm |

Goal
letions \% Goal Completions

## Google Analytics

http://www.example.com/?utm_campaign=spring\&utm_medium=email\&utm_source=newsletter1

| Campaign Source | Required. <br> utm_source |
| :--- | :--- |
| Use utm_source to identify a search engine, newsletter name, or other source. <br> Example: google |  |
| Campaign Medium <br> utm_medium | Use utm_medium to identify a medium such as email or cost-per- click. <br> Example: cpc |
| Campaign Name | Used for keyword analysis. Use utm_campaign to identify a specific product <br> promotion or strategic campaign. <br> Example: utm_campaign=spring_sale |
| Campaign Term <br> utm_term | Used for paid search. Use utm_term to note the keywords for this ad. <br> Example: running+shoes |
| Campaign Content | Used for A/B testing and content-targeted ads. Use utm_content to differentiate <br> ads or links that point to the same URL. <br> Examples: logolink or text link |
| utm_content |  |

## Google Analytics



Primary Dimension: Source / Medium Other

| Plot Rows |  | Secondary dimension * | Sort |  | Default |  | $Q$ | advanced 囲 | (B) $三$ | $z \geq$ | ITIT |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\square$ | Source / Medium |  |  | Acquisition |  |  |  | Behavior |  |  |  |
|  |  |  |  |  | sions ? $\downarrow$ | \% New Sessions | New Users | Bounce Rate ? | Pages I Session |  | Session ion |
|  |  |  |  |  | $\begin{array}{r} 7,045 \\ \% \text { of Total: } \\ 1.39 \% \\ (505,996) \end{array}$ | $\begin{array}{r} 35.91 \% \\ \text { Site Avg: } \\ 48.07 \% \\ (-25.29 \%) \end{array}$ | $\begin{array}{r} 2,530 \\ \% \text { of Total: } \\ 1.04 \% \\ (243,214) \end{array}$ | $\begin{array}{r} 66.94 \% \\ \text { Site Avg: } \\ 71.31 \% \\ (-6.13 \%) \end{array}$ | $\begin{array}{r} 1.80 \\ \text { Site Avg: } \\ 1.78 \\ (1.24 \%) \end{array}$ |  | $\begin{aligned} & 1: 31 \\ & \text { Site Avg: } \\ & 00: 02: 17 \\ & 33.14 \% \text { ) } \end{aligned}$ |
| $\square$ | 1. Email marketing software / email |  |  | 7,0 | 45(100.00\%) | 35.91\% | 2,530(100.00\%) | 66.94\% | 1.80 |  | 0:01:31 |

## Social Media

- Reach
- Interactions
- Influence
- Referrals
- Conversions



## Testing And Conversion Optimization

- $A / B$ and Multivariate Testing
- Call-to-Action
- Offer
- Button Color/Placement
- Imagery
- Layout
- Visual Cues
- Heat Maps
- Usability Study



## Armed with Data, Start Planning!

- What is YOUR goal?
- Grow membership by 5\%
- Grow number of new members
- Increase renewal rates
- Increase revenues
- Or a combination of all three!


## Armed with Data, Start Planning!

- Example
- 10,000 members, $\$ 900,000$ revenue
- 3,000 New members a year
- $70 \%$ renewal rate
- To grow by 5\%
- Get 500 extra new members
- Or increase renewal rates by $3 \%$
- Or grow revenues by $\$ 45,000$


## Armed with Data, Start Planning!

## NEW MEMBERS

- What will you do to enlist enough new members to grow by the desired rate?
- An added direct mail campaign?
- A digital campaign?
- A new lapsed recapture campaign?
- A gift membership campaign?


## Armed with Data, Start Planning!

## NEW MEMBERS

| New Members by Source <br> Source |  |  |
| :--- | ---: | ---: |
| Number | Percent of Total |  |
| Mail | 840 | $26.32 \%$ |
| Gift | 185 | $5.80 \%$ |
| Front Gate | 1,260 | $39.47 \%$ |
| Lapsed Recapture | 432 | $13.53 \%$ |
| Online | 150 | $4.70 \%$ |
| Email | 325 | $10.18 \%$ |
| Total | 3,192 | $100 \%$ |

## Armed with Data, Start Planning!

## NEW MEMBERS

New Membership Projections - FY2017

| Source | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | TOTALS |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Direct Mail |  |  | 300 | 200 | 100 |  |  | 300 | 200 | 100 |  |  | 1,200 |
| On-site Sales | 100 | 100 | 100 | 100 | 100 | 150 | 150 | 100 | 250 | 250 | 250 | 250 | 1,900 |
| Events |  |  |  |  |  |  |  |  |  |  |  |  | 0 |
| Lapsed Mailings |  | 100 | 100 |  |  |  | 100 | 100 |  |  |  |  | 400 |
| Email Campaign | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 600 |
| Social Media | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 50 | 50 | 350 |
| Gift Memberships |  |  |  |  | 75 | 100 |  |  | 10 | 10 | 25 | 25 | 245 |
| Online | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 50 | 50 | 50 | 50 | 50 | 425 |
| Phone | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 10 | 10 | 10 | 10 | 80 |
| Miscellaneous |  |  |  |  |  |  |  |  |  |  |  |  | 0 |
| Total New | 205 | 305 | 605 | 405 | 380 | 355 | 355 | 630 | 595 | 495 | 435 | 435 | 5,200 |

## Armed with Data, Start Planning!

## RENEW

- Is there anything you can do to increase your current renewal rates?
- Another mailed renewal reminder to your current mix?
- Adding more email touches?
- Develop a first year renewal strategy?


## Armed with Data, Start Planning!

RENEWAL RATE CHECKLIST to increase renewal rates

- Reminders sent out on consistent schedule?
- Mailing at least THREE mailed renewal packages?
- Emailing renewals in addition to mailing reminders?
- Targeted Facebook Ads?
- Lapsed member recapture campaigns at least TWICE a year?
- Including Mailed packages and Emails


## Armed with Data, Start Planning!

## REVENUES

- To increase revenue, you can increase membership size, increase dues, or both. What is your plan?
- Time for a dues increase?
- Membership Upgrade Campaign
- Mail
- Email
- Phone
- Facebook ads



## Armed with Data, Start Planning!

## PLANNING

- Develop your membership projections spreadsheet and run the possible alternatives - THIS will be your membership goal - not a made up number handed to you by someone from above!
- Plan your year campaign by campaign, event by event, quantify what you plan to achieve, month by month


## Making the Grade ${ }^{\top M}$

## Grade Membership Acquisition

- Not doing anything to attract new members

F

- Waiting for members to join on their own
- Relying on only one source of new members
- Not attracting enough new members to replace non-renewing members
- Have multiple sources of new members
- Have a budget for new member acquisition
- Sometimes attracting enough new members to replace non-renewing members
- Tracking new members by source
- Have at least 2 well developed sources of new members
- Consistently attracting enough new members to replace non-renewing members
- Have at least 3 well developed sources of new members
- Using direct mail as an acquisition tool multiple times a year

A - Using online and social media resources to attract and convert new members

- Projecting the number of new members expected by month
- Attracting enough new members to grow the program


## Summary

- Plan proactively
- Growth is based on specific activities
- No magic wands!
- Knowing ALL your numbers is the key!


## News and Upcoming Events

Membership Marketing: Strategic Planning for Success
March 9 \& 10: Creative Discovery Museum in Chattanooga, TN

February 15-17: APGA Development \& Membership
Symposium 2017 Hosted by the Dallas Zoo
We are a Presenting Sponsor!


## Membership Consultants <br> Thank You!!!

You'll receive an email with a link to download the webinar recording and the Making the Grade document

Dana Hines, President \& CEO, Membership Consultants
Rosie Siemer, President + Founder, FIVESEED
Tabetha Debo, Membership Marketing Assistant, Membership
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